Monroe Community College
STATE UNIVERSITY OF NEW YORK

Monroe Community College

EXECUTIVE SEARCH PROFILE

CHIEF INFORMATION OFFICER AND ASSOCIATE VICE PRESIDENT, TECHNOLOGY SERVICES

Contents

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SEARCH COUNSEL TO HIGHER EDUCATION

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The Opportunity

Monroe Community College seeks an experienced senior level administrator to serve as Chief Information Officer and Associate Vice President, Technology Services. The successful candidate will have a strong information technology and administrative background and demonstrated ability to excel in a fast-paced, dynamic and complex community college that values integrity, excellence, empowerment, inclusiveness, collaboration and stewardship. The new CIO will be committed to advancing the success of MCC's diverse student population and the Rochester community and demonstrate the skills, knowledge and ability to lead the financial and administrative areas of the College into the future.

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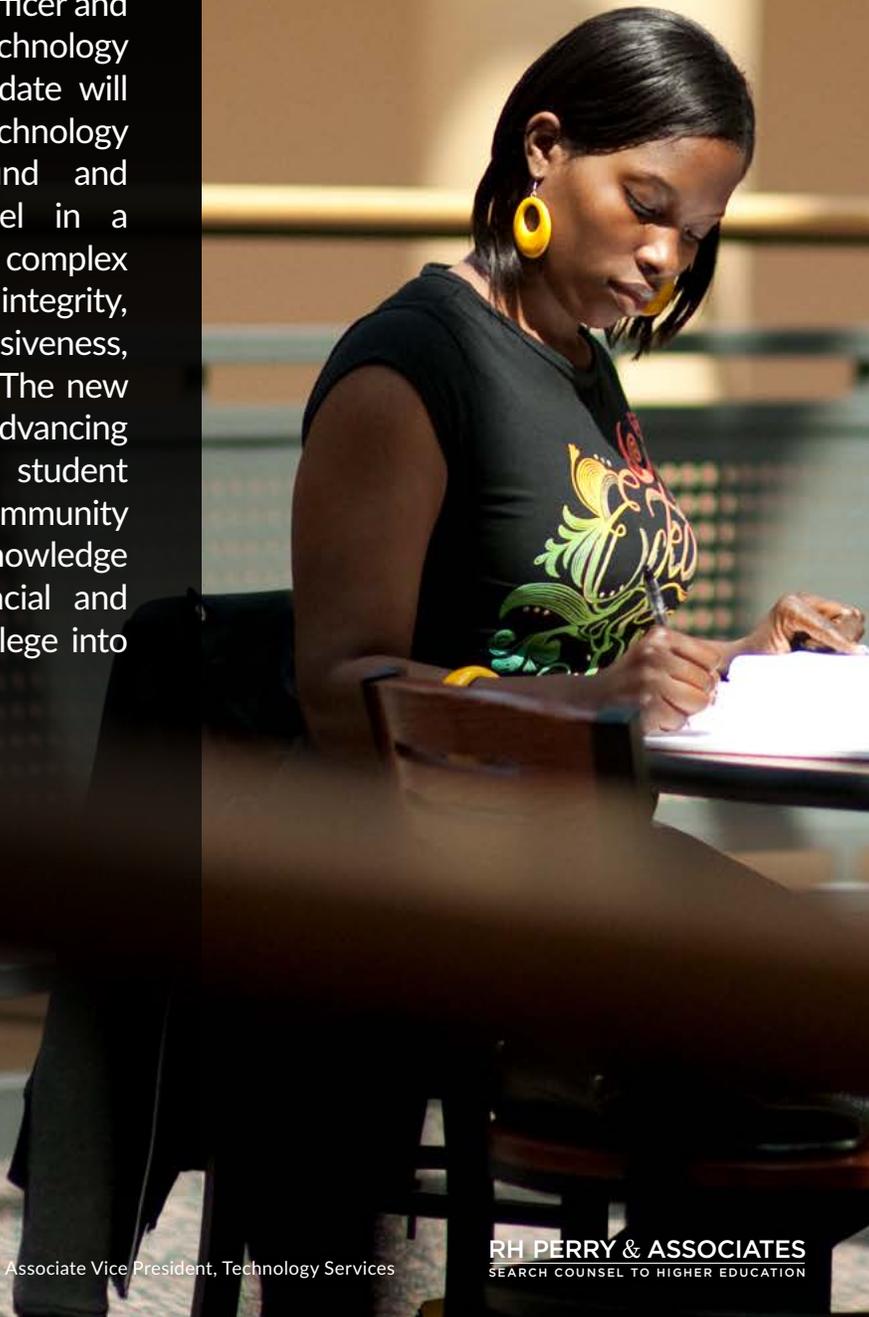
The College

Overview

Monroe Community College (MCC) is in its sixth decade as a premier two-year college within the State University of New York (SUNY) system. Ranked among the top 3% of U.S. community colleges for most associate degrees awarded, innovation has always been at the heart of MCC and the constant driver in the College's evolution to meet the ever-changing needs of its students and the Rochester community.

The College has developed new and exciting degree programs, created unique educational and workforce initiatives, and built contemporary urban and suburban campus facilities to meet the needs of the community. Today, MCC offers more than 100 outstanding degree programs taught by award-winning faculty members at an affordable price. MCC is the proud recipient of 121 SUNY Chancellor's Awards for excellence in teaching, service, librarianship, scholarship and creative activities.

Recent significant advancements include continued enhancements to the Downtown Campus, which moved to its new location in the High Falls District and now features extensive green roofs capturing thousands of gallons of rainwater. Monroe Community College is a workforce development lead for the federal CHIPS and Science Act, a federal tech hub designation. The Governor of New York has also designated MCC as an "On-Ramp" – a hub for regional talent development, bringing training directly to businesses. This aligns with the new Finger Lakes Workforce Development Center, a 50,000 sq ft, $11 million facility focused on the semi-conductor industry at the downtown campus.

In addition to preparing graduates to continue their education at four-year colleges and universities, MCC identifies, teaches, and trains quality employees in key career areas, which helps local businesses stay competitive and keeps our economy going strong. Each year, the MCC-educated workforce adds approximately $510 million in income to Monroe County.

In 2019, SUNY selected MCC as an early partner in the SUNY Online initiative, a testament to the expertise of MCC faculty and the Virtual Campus team. This expertise and early experience positioned the College well to pivot quickly to a remote teaching and learning environment as a result of the COVID-19 pandemic. MCC is a leader in the implementation of the SUNY Guided Pathways initiative among community colleges— a statewide strategy focused on building capacity for community colleges to design and implement structured academic and career pathways at scale, for all students. MCC was chosen as one of the 10 "Champions of Reform" by the Aspen Institute's College Excellence Program and the only school in New York State) for their "Unlocking Opportunity" CC 3.0 strategies. MCC is also a member of the **League for Innovation in the Community College**. The League provides direction and leadership for experimentation and innovation in two-year colleges, and its members are recognized as among the best community colleges in the United States and Canada.

The College has also dedicated a new Veterans Center to provide support for student veterans and has established a "Health and Wellness whole-person care model" by merging Health Services with Counseling and Disability Services. Student support has further expanded with initiatives like an enhanced Personal Librarian service for first-year students and the launch of an inaugural Black, Indigenous, and People of Color (BIPOC) Teacher Mentoring Program in collaboration with the Rochester City School District.

MCC is governed by a 10-member, government-appointed board of trustees, an administrative team led by President Dr. DeAnna Burt-Nanna, and our **shared governance** partners. Dr. Burt-Nanna, who officially began her term on May 10, 2021, was formally inaugurated as MCC's sixth President on September 22, 2022. Under her leadership, MCC has embarked on "**Vision2027**," a five-year strategic plan to enhance the College's relevance and address evolving challenges.

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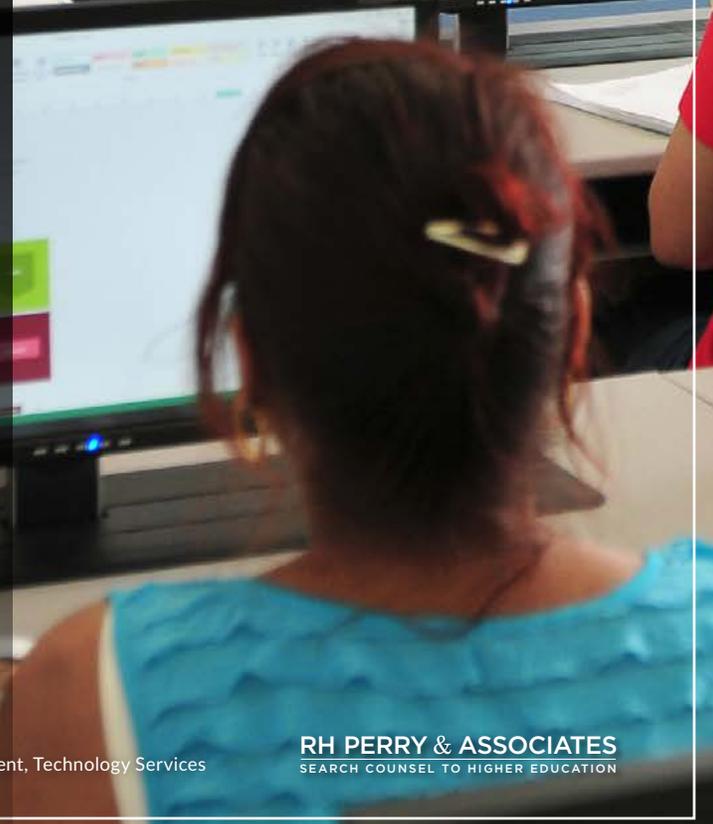STATE UNIVERSITY OF NEW YORK

Vision

Monroe Community College champions equity, opportunity, innovation, and excellence while transforming students' lives and communities.

Mission

Monroe Community College transforms lives and communities, fostering the success of diverse students through affordable and innovative academic, career, technical, and workforce development programs. Our shared work inspires and champions excellence in higher education and builds global engagement and understanding.

Core Values

Monroe Community College values **community, inclusiveness, integrity, excellence, empowerment, and stewardship.**

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Foundation

Private and corporate philanthropy through the **MCC Foundation** continues to empower MCC students to achieve their academic and career goals. For the 2023-2024 academic year, the Foundation provided a record of over 1,200 scholarships, totaling more than $1.6 million, benefiting over 900 hardworking students. This includes the Wentworth Family Scholarship, which for the first time awarded 100 individual scholarships in 2024, now endowed to provide up to $3,000 annually per recipient in perpetuity. Beyond scholarships, the Foundation also offers crucial support through programs like MCC Assist, which awarded $74,600 in emergency grants to 350 students last year. Their impact is further amplified by key initiatives such as the Financial Career Aspirations Partnership with LVW Advisors and the establishment of new scholarships like the David L. Pogue Scholarship, honoring influential faculty, in addition to supporting vital areas like the Advanced Technology Center (ATC).

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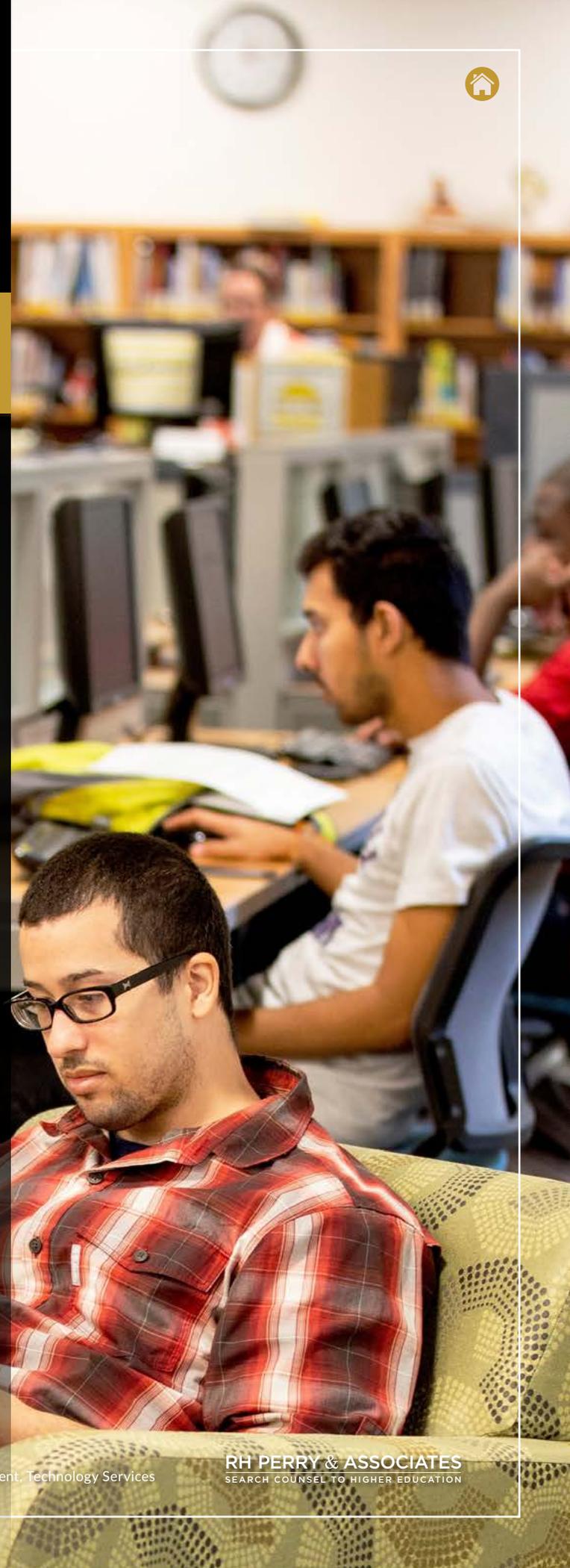
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Accreditation

MCC is accredited by the **Middle States Commission on Higher Education** and curricula are registered and approved by the **New York State Department of Education** and the **State University at New York (SUNY)** system. The College's accreditation status was reaffirmed in 2016 and its next self-study evaluation is due in academic year 2025-26.

Programmatic accreditations are maintained for the following A.A.S. and Certificate programs: Clinical Lab Technician, Dental Hygiene, Electrical Engineering Technology-Electronics, Health Information Technology/Medical Records, Nursing. Paramedic, Paramedic Certificate; Radiologic Technology, and Surgical Technology.

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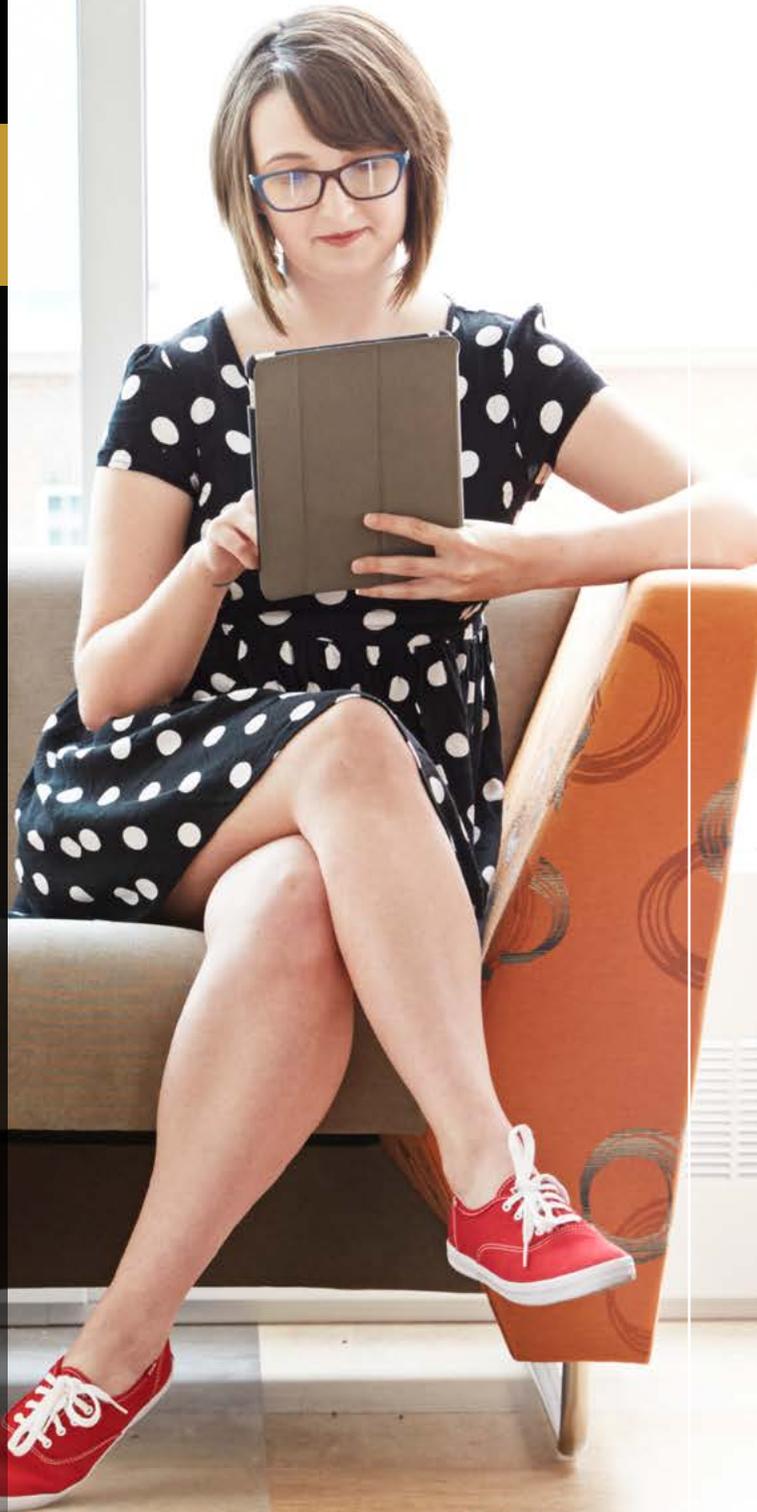
Location

Rochester, NY has a vibrant history as part of the Civil Rights movement. Susan B. Anthony was arrested and jailed for voting in the city. Frederick Douglass published his abolitionist paper North Star in an office on Main Street. Rochester began as a mill town known as the flour city and now is known as the flower city for its annual Lilac Festival in Highland Park. The Erie Canal flows through Rochester and the trails used for a mule named Sal are now paths for cyclists and runners.

Rochester has long been known for its innovative technology with Kodak, Bausch & Lomb and Xerox. Now it is a center for optics and optics research through local businesses and many colleges that are part of the area. The city is located on Lake Ontario, close to Niagara Falls, Canada and the Finger Lakes. The outdoor activities are numerous with hiking, boating, skiing, cycling, and skating nearby. There is also the delightful Seneca Park Zoo with giraffes.

There are many indoor activities like Strong National Museum of Play, George Eastman Museum, Rochester Museum and Science Center and Planetarium, and Memorial Art Gallery. Rochester is also a music center with the world-famous Eastman School of Music. There are 750 free concerts each year as well as numerous concerts by the Rochester Philharmonic Orchestra and the Rochester Pops. Each June, the city hosts a ten-day Jazz Festival in the East End of downtown.

Rochesterians love festivals, and there are a good many to choose from during the good weather. At the Park Avenue Festival and Corn Hill Festival, you can enjoy music, art, crafts, and time to visit. In September, The Memorial Art Gallery hosts a Festival on the lawn at the Gallery, which features art plus local wines, and The Fringe Festival presents amazing performances.

Strong Memorial Hospital affiliated with the University of Rochester Medical Center and Rochester Regional Health are part of a health care system that delivers excellent health services to the area. Eastman Dental is a leader in dental care and research.

Rochester has long had affordable housing and activities that surprise visitors and engage the local community throughout the year.

Campuses

Brighton Campus

The Brighton campus, MCC's largest location, is situated in a vibrant suburb of Rochester, NY, spanning over 300 acres. Students can enjoy apartment-style housing overlooking a picturesque pond, with trails leading directly to the nearby Erie Canal. Demonstrating MCC's commitment to sustainability, several buildings on campus are LEED certified. The Brighton campus is a hub of activity, featuring the Mercer Art Gallery, a robotics lab, a Childcare Center, an indoor turf field, an Olympic-size diving pool, a greenhouse, a "living" wall, a top-notch student-run restaurant, and an on-campus, state-of-the-art dental lab where students gain hands-on experience while serving the community. By Fall 2026, the Brighton campus will also be home to a brand new, nearly $70 million Advanced Technology Center (ATC), moving its high-tech labs and classrooms here to provide expanded hands-on training in precision machining, automotive technologies, HVAC, diesel mechanics, and the College's pioneering Optics Systems Technology program. This new facility will also include an advanced solar lab.

Downtown Campus

The Downtown Campus, opened in 2017, boasts seven floors of innovative classrooms and meeting spaces in the heart of Rochester's historic High Falls district, just a block away from the Genesee River and the majestic Upper Falls, a 96 foot waterfall. The campus is well connected to the community and the Brighton campus through MCC's partnership with the Regional Transit Services (RTS buses. The entire campus is LEED certified and includes four eco-roofs. MCC's Economic and Workforce Development Center calls the Downtown campus its home. It is a hub for credit and non-credit labor market driven programming, including MCC Corporate College.

Applied Technologies Center

MCC's Applied Technologies Center, a mile away from the Brighton Campus, offers hands-on training in precision machining, automotive technologies and HVAC technology in high-tech labs and classrooms. The center includes a Solar Thermal Auxiliary Resource (STAR Lab. It was built by students for students – this 40-foot-high outdoor lab simulates an actual rooftop panel installation.

Public Safety Training Facility

The Public Safety Training Facility allows students to receive an exceptional education in emergency response through training with all the latest equipment and technology, including burn building simulators, hazmat sprinkler labs, weapon ranges, diagnostic equipment and more. The facility is a regional emergency training complex for police, fire and emergency medical personnel located in Rochester, NY.

Sydor Optics Advanced Technology Center

With an official opening scheduled for Fall 2026, the Sydor Optics Advanced Technology Center will replace the existing facility on West Henrietta Road, and more than double the size of the current space. It will enhance the College's curriculum with state-of-the-art resources and innovative learning opportunities designed to prepare graduates for a competitive job market and the needs of future industries. Students will train in simulated, real-world workplace environments while earning industry-recognized credentials in areas such as advanced manufacturing, automotive technology, and heating, ventilation, and air conditioning. It will also become the new home of MCC's Optics program. This two-year program—the first of its kind in the nation—trains technicians in optics and photonics and provides a direct pathway to employment for hundreds of students.
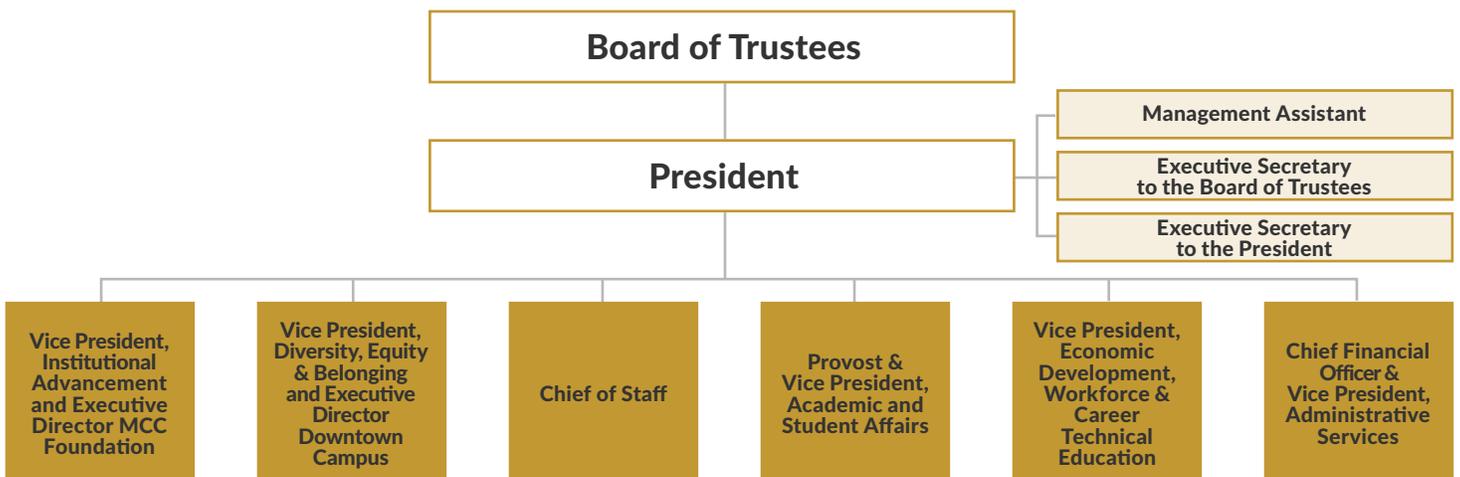
Leadership

President

Dr. DeAnna R. Burt-Nanna is the sixth president of Monroe Community College and began her term on May 10, 2021. She is a staunch advocate for diversity, equity and inclusion, educational access and attainment, philanthropy, and workforce development at local, state, and national levels.

Dr. Burt-Nanna brings more than three decades of professional experience in business, industry, and higher education, including serving in faculty and administrator roles at community colleges. Before joining Monroe Community College, she contributed to the success of educational institutions in Michigan and Minnesota, including those that are two- and four-year, union and non-union, public and private, multi-campus and statewide systems. Her leadership has advanced strategic priorities in support of student success, operational efficiency, and organizational culture change. She has also held various positions in business and industry, including serving on several prominent boards and committees, both locally and nationally, including the American Association of Community Colleges Commission on Structured Pathways and Finger Lakes Regional Economic Development Council C-Chair.

Board of Trustees

President

- Management Assistant
- Executive Secretary to the Board of Trustees
- Executive Secretary to the President

- Vice President, Institutional Advancement and Executive Director MCC Foundation
- Vice President, Diversity, Equity & Belonging and Executive Director Downtown Campus
- Chief of Staff
- Provost & Vice President, Academic and Student Affairs
- Vice President, Economic Development, Workforce & Career Technical Education
- Chief Financial Officer & Vice President, Administrative Services

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The Position

The Chief Information Officer (CIO) and Associate Vice President, Technology Services reports directly to the Chief Financial Officer (CFO) and Vice President, Administrative Services. With authority delegated by the CFO and Vice President, the CIO and Associate Vice President directs the College's technology planning, implementation, and maintenance to support the overall mission, strategic plan, and goals. The CIO and Associate Vice President is responsible for the management of all functions related to Technology Services. The CIO and Associate Vice President promotes and sustains MCC's commitment to excellence and innovation in serving a diverse student body and college community. The CIO and Associate

Vice President assist the College in responding to emerging issues, trends, and community needs, providing leadership that supports MCC's regional and national reputation as a leader among best practices colleges.

Reporting to the CFO and Vice President for Administrative Services, Dr. Craig Ross, the CIO has the following direct reports managing the following teams: Technology Services Operations; Computing and Information Technology Services; Communication and Network Services; Cisco; Systems Operations and Integration; Web Services; Desktop Computing; Technology Support; and Print Services.

Position Functions

Primary Functions:

– Reports directly to CFO and Vice President, Administrative Services.

– Exercises delegated authority from the CFO and Vice President.

– Provides leadership and management for Technology Services and Print Services.

– Leads a shared-services technology model providing college-wide strategy, governance, infrastructure, security, and enterprise systems integration, while partnering with academic and administrative divisions that manage the functional configuration and day-to-day use of technology systems to support their operations.

– Leads lifecycle planning and replacement strategies for technology infrastructure and office and classroom computing, defining standards, refresh cycles, and annual budget requirements to ensure reliability, security, and long-term sustainability.

– Directs or performs essential operations related to the strategic and tactical coordination, implementation and maintenance of technology for all departments and locations of MCC, including:

- Administrative computing services
- Communication and network services
- Systems and integration
- Desktop computing
- Web services
- Customer support
- Data security and privacy
- Data integrity and governance

– Provides vision and strategic leadership for the evaluation, adoption, and governance of emerging technologies, including artificial intelligence, machine learning, analytics, automation, and digital platforms, in alignment with the college's mission and strategic plan.

– Oversight of information technology policies, procedures, standards; ensures compliance with federal and state regulations, including data protection, digital content accessibility, and AI-related requirements.

– Exercises budget authority and administrative approvals.

– Provides and coordinates development opportunities for staff including AI literacy, data analytics, cybersecurity, and emerging technologies.

– Works collaboratively with campus community – faculty, staff, and students – to create a culture of student engagement and success, including participation in system-wide AI, data, and digital transformation initiatives.

– Develops and sustains productive and collaborative relationships across divisions and with other college constituents, as well as across SUNY.

– Leads supervises, coordinates, and evaluates any direct reports, department and program while adhering to appropriate college procedures.

– Performs other duties as assigned.

Secondary Functions:

– Serves as a liaison to college committees and initiatives as appropriate, including those related to technology governance, data strategy, AI ethics, accessibility, and digital innovation.

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Opportunities & Challenges

The next Chief Information Officer and Associate Vice President will have the chance to lead departmental realignment and structure to maximize efficiency, productivity, and customer service at the College. The Chief Information Officer and Associate Vice President will have the responsibility to implement complex technological systems that, despite their complexity, are still highly accessible and "user friendly" for students, faculty, and staff.

The new leader will have the exciting opportunity to help shape and define the future of the technology utilization for the college, in collaboration with faculty, staff, senior administrators, and students. The Chief Information Officer and Associate Vice President will enhance the leverage of technology in support of student learning, student engagement, and student success.

The CIO will reaffirm the roles, responsibilities, and scope of the Technology Services division. They will have the opportunity to establish their leadership team and implement an updated organizational structure. They will also finalize current drafts of both a new Technology Plan—which includes establishing a new Technology Governance Team—and a new Computer Lifecycle Plan that supports the needs of a flexible and mobile work force.

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Qualifications

Preferred Qualifications:

– Master's degree from an accredited institution

– Minimum of five years progressive administrative experience leading Information Technology organizations, including personnel management

– Evidence of effective interpersonal skills and the ability to cultivate partnerships and to work with diverse groups of faculty, students, and staff on complex issues

– Documented ability to integrate data into decision making to promote effective practice and policy

– Expertise in information security frameworks and standards, best practice policies and procedures, tools and techniques

– Experience with and enthusiasm for managing and implementing progressive change resulting in continuous improvement

– Experience overseeing multifaceted systems and leveraging overall system resources to deliver the optimum level of service in the most efficient manner possible

– Creative ability and experience in addressing technological, organizational and budget challenges

– Experience in complex project management

Preferred Qualifications:

– Documented experience within a diverse higher education institution

– Previous experience as a Chief Information Officer

– Proven experience implementing, governing, or strategically evaluating AI-driven tools and platforms in higher education or a similarly complex environment

– Experienced user of common higher education management and support systems, specifically: Ellucian Banner (SIS), Slate (CRM), Microsoft Teams, Zoom, Microsoft Office 365, Argos

– Effective interpersonal skills

– Bilingual and able to read, write, and speak Spanish, or other languages, proficiently

MCC Facts Book provides more information about Monroe Community College.

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Application Procedures

Completed applications are due by **April 17, 2026**. To ensure full consideration, you will be required to submit: 1) a current resume or CV; 2) a cover letter addressing the position; and 3) the contact information for three professional references. Submit your application securely through our website **here**.

The CIO/Associate Vice President, Technology Services is a 12-month, non-contract position, with a salary range of **$120,000 to $140,000**. The following information describes the key benefits package.

- Eligible for annual salary increases pending BOT approval

- NYS Retirement System or Optional SUNY Retirement Program

- Voluntary Retirement Program Options: 100% employee-paid through payroll deduction: 403(b)(1) or 457 plan

- Comprehensive health and dental insurance through Excellus BCBS

- Flexible Spending Account (FSA): Medical and/or Dependent Care

- MCC Tuition Waiver benefit: Employees and eligible dependents may receive waiver for MCC State aid-able courses

- Tuition reimbursement benefit: Maximum individual award up to $4,000/year

- Paid Vacation Leave: Accrue 2 days/month; paid out upon separation from service

- Vacation Buyback: May request payment for up to 5 accrued days in August each year

- Paid Sick Leave: Accrue 1 day/month; may carry up to 230 days

- Paid Parental or Adoption Leave: In addition to other paid time off, may receive up to 20 days paid parental leave for birth or adoption

- Paid Personal Leave: Granted up to 4 days at start of each fiscal year

- Paid Holidays: 9 paid holidays, plus December 24 when it occurs M - Th and the weekdays through the end of the year

For further information, please contact:

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RH Perry Candidate Policy

RH Perry & Associates is committed to the highest standards of professionalism in all dealings with candidates, sources, and references. We fully respect the need for confidentiality and assure interested parties that their background and interests will not be discussed without their consent.

www.monroecc.edu

Monroe Notice of Non-Discrimination

The College does not discriminate on the basis of race, creed, color, disability, national origin, sexual orientation, military status, sex, age, marital status, domestic violence victim status, arrest or conviction record, predisposed genetic characteristics, sincerely held religious belief or gender identity or expression and prohibits discrimination in any Education Program or Activity that it operates, as required by Title IX and its regulations, Title VI of the Civil Rights Act of 1964 and the New York State Human Rights Law (NYSHRL), including in admission and employment.

https://www.monroecc.edu/diversity/notice-of-non-discrimination/

Monroe Community College's Annual Campus Security & Fire Safety Report:

https://www.monroecc.edu/fileadmin/SiteFiles/GeneralContent/depts/pstd/documents/Annual_Campus_Security_Fire_Safety_Report.pdf

MCC offers a Flexible Work Policy for benefit eligible employees. Types of flexible work arrangements include flextime/staggered shifts, remote work/telecommuting and compressed work schedule. The availability of flexible work arrangements varies by division, department, and position, based upon business and operational needs. Limitations to flexible work arrangements are outlined in the official policy.

Physical Demands and Working Conditions:

The physical demands and working conditions described below are representative of those that must be met by an individual to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This position involves primarily sedentary work, including prolonged periods of computer use and keyboarding. The role requires the ability to communicate effectively in verbal and written form. The position may involve occasionally lifting or moving items up to 10 pounds. Work is performed in a typical office environment with no adverse conditions. Occasional travel between campus buildings or to other local or out-of-town locations for meetings or conferences may be required.

Prohibition of Remote Work Outside New York State:

Remote work locations outside New York State are not authorized by the College due to out-of-state tax and regulatory implications. In limited circumstances, prompted by business or operational needs, the College may approve requests to work remotely outside of New York State, on a short term, temporary basis.

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